Introduction

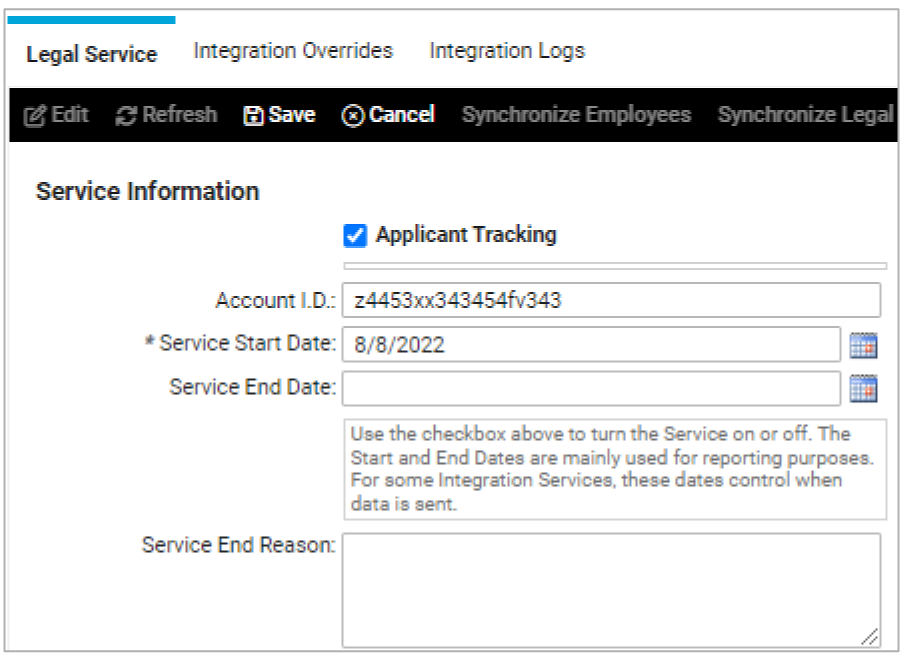
This document covers the required setup within isolved to enable the use of Single Sign On (SSO) from isolved to Applicant Tracking for “Client” and “Manager/Supervisor” ESS users.

Legal Service Setup

The Applicant Tracking legal service acts as both a billing item (if set up correctly) and offers SSO for “Client” users and “Managers/Supervisors” within a company, if configured appropriately.

1. Go to Client Management › Client Maintenance › Legal Services.
2. Find the “**Applicant Tracking**” legal service.
3. Click on the **Edit** button.
4. Check the box for **Applicant Tracking** to activate the service.
5. Enter the code that you received from Applicant Tracking (implementation@hiringoptimization.com)
6. into the **Account I.D.** field.
7. Click on the **Save** button.

   Here is an example of the completed setup:

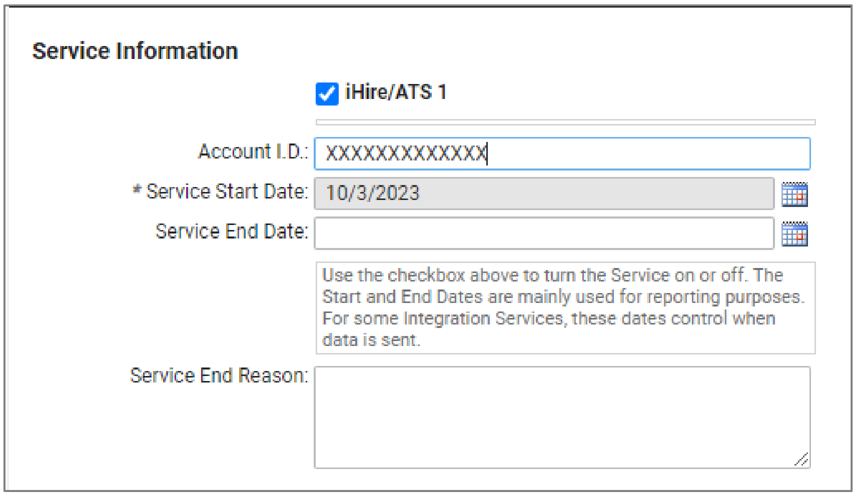


8. Go to the **Integration Overrides** tab.
9. Click on the **Edit** button.
10. In the **SSO Application Name** field, add the value of “isolvedHCM.”
11. In the **SSO URL** field, add the following value:

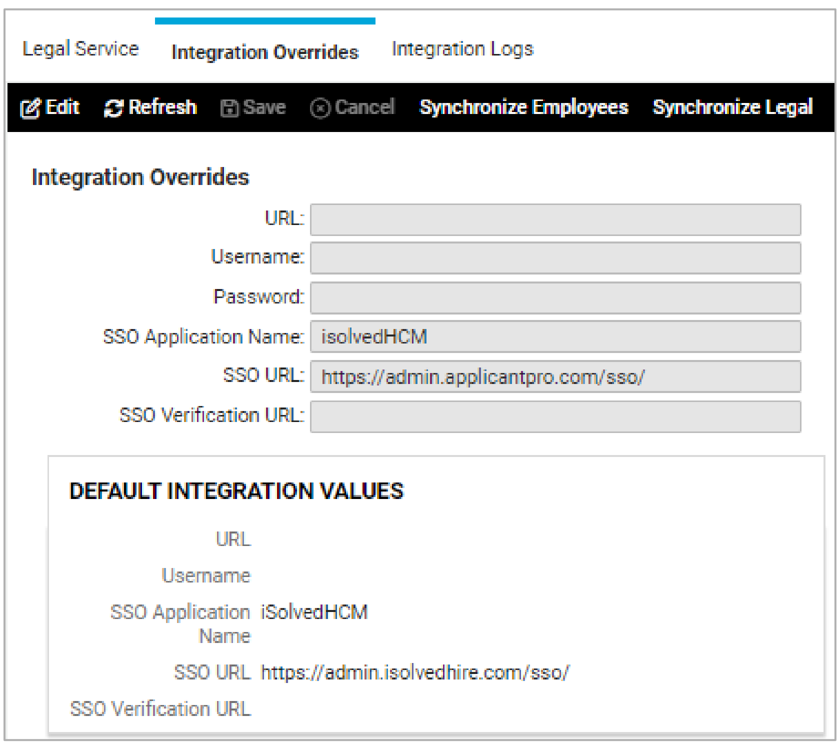
    https://admin.isolvedhire.com/sso/

12. Click on the **Save** button.

13. Find the “iHire/ATS 1” legal service.
14. Click on the **Edit** button.
15. Check the box to enable the **iHire/ATS1** service.
16. Enter the same account id code that you received from Applicant Tracking (implementation@hiringoptimization.com) into the **Account I.D.** field.
17. Click on the **Save** icon.



Here is an example of the completed setup:



Note: The URL used in this case would be for any customer using the Applicant Tracking product. If the customer is using the ApplicantPro branded version, the URL would be as follows:

https://admin.applicantpro.com/sso/

These URLs are *not* interchangeable. If the incorrect URL is used, the SSO call will fail.

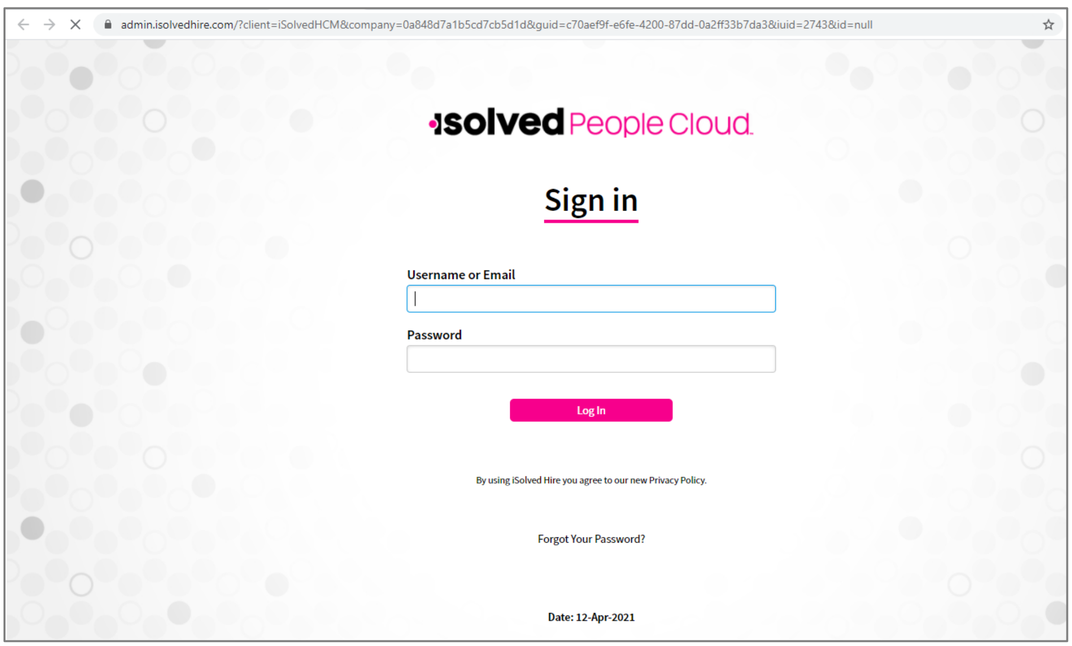
The Integration Logs tab will be present only for those legal services that include integration. This shows if there are errors when the legal service is enabled.

Enabling Applicant Tracking SSO for Clients & ESS Users

Once the previous elements of this document have been set up at least once and a day has passed, the "Client" and "Self-Service" user roles should now appear in the isolved menus for assignment to the correct user types.

- For Client Users make sure to add the "Client User – Applicant Tracking SSO" to all Client users who will be using the SSO.

Once the users above have access to the Applicant Tracking link and click on it, the Applicant Tracking login page will open in another browser tab or window. The user must enter their Applicant Tracking credentials the first time to map their isolved user to their Applicant Tracking user. After a successful login, all subsequent clicks of the Applicant Tracking link will result in the user getting into Applicant Tracking without needing to enter their login credentials again.



Set up Data Beacon

The Applicant Tracking EE Data Beacon service allows information to update and flow to the Applicant Tracking end. It is necessary to activate this legal service in addition to the Applicant Tracking SSO legal service.

Add Applicant Tracking EE Data Beacon:

1. Navigate to **Client Management** > **Client Maintenance** > **Legal Services**.
2. Click **Edit** on the "Applicant Tracking EE Data Beacon Legal Service."
3. Check the box to activate the legal service.
4. Enter the code that you received from Applicant Tracking (implementation@hiringoptimization.com) into the **Account I.D.** field.
5. Click the **Save** button.

Note: There are no Integration Overrides required for this legal service.

Here is an example of the completed setup: